

Revised Form 06/25/2018  
**2018 Eastern & Midwestern Peer to Peer  
WIOA 166/PL 102-477 Training**  
Sheraton Myrtle Beach Convention Center Hotel  
2101 North Oak Street,  
Myrtle Beach, SC 29577  
October 29 through November 01, 2018  
**WORKSHOP PRESENTATION PROPOSAL**

| Workshop Presentation Information   |                |  |
|---|----------------|--|
| Workshop Title:   |                |  |
| Workshop Description:   |                |  |
| Length of Workshop Session:    ___ 1 ¼ hours    ___ 2 ¼ hours<br>Are you willing to repeat session:    ___ Yes    ___ No<br>Preferred Date(s):    ___ Tuesday    ___ Wednesday    ___ Thursday  |                | Registration Waived for<br>Primary Presenter Only<br>(must present twice). |
| Primary Presenter's Name:   |                | Title/Position:  |
| Grantee/Company/Agency:   |                |  |
| Mailing Address:  |                |  |
| City:   | State:         | Zip Code:  |
| Email Address:  | Daytime Phone: | Fax No.:   |
| Additional Presenter's Name:  | Title/Company: |  |
| Additional Presenter's Name:  | Title/Company: |  |
| Additional Presenter's Name:  | Title/Company: |  |
| <b>Presenter Agreement:</b><br>I hereby affirm that none of the material presented in my presentation, to my knowledge, infringes upon the copyright or right of privacy of others, and that material which references work of others will be properly credited to that source. Further, I will not misrepresent, libel or slander, any other person, facility, service or product during the course of my presentation. If such affirmation is breached, I will indemnify and hold harmless RIIC, Inc. and the Hotel from and against any actions, losses, costs, damages, claims, and expenses including attorney's fees. |                |  |
| _____<br>Presenter's Signature  |                | _____<br>Date  |

|  |   |   |
|--|---|---|
| <b><u>Audio-Visual/Training Needs</u></b><br>___ Microphone    ___ Flipchart<br>___ Laptop    ___ Table<br>___ LCD Projector    ___ Screen<br>___ DVD Player    ___ Bringing<br>___ VCR    ___ Own Equip<br>***Please bring your own equipment if possible. Thank you. | <b><u>Preferred Room Set-Up</u></b><br>___ Classroom<br>___ Theatre<br>___ Rounds<br>___ U-Shape Table<br>___ U-Shape No Table<br>___ Other _____ | <b><u>Handouts/Printed Material</u></b><br>Presenter __ will __ will not have handouts.<br>___ Available in electronic format<br>___ Available in hard copy only<br>___ Need handouts reproduced (provide handout to be reproduced by email to <a href="mailto:ecrichardson@hotmail.com">ecrichardson@hotmail.com</a> ) |
|--|---|---|

Please email to [ecrichardson@hotmail.com](mailto:ecrichardson@hotmail.com) **AND** Cc: [atkinsk1139@yahoo.com](mailto:atkinsk1139@yahoo.com)  
➤ Must be submitted by \*\*\***July 31<sup>st</sup>, 2018**\*\*\*